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EPHRAIM MOGALE
LOCAL MUNICIPALITY

111
MARBLE HALL
0450
013-261 8400
013-261 2985

Leeuwfontein Office	(013) 261 8509
Elandskraal Office	(013) 261 8506
Zamenkomst Office	(013) 973 9160
Traffic Section	(013) 261 8400

EXTRACTS FROM THE MINUTES OF THE 2nd ORDINARY COUNCIL MEETING OF EPHRAIM MOGALE LOCAL MUNICIPALITY HELD ON WEDNESDAY THE 24 JANUARY 2018

FILE/S: **2/4/3/6**

OC2/11/2018 **MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT** **2/4/3/6**

RESOLVED

1. That Council note the mid-year budget and performance assessment report
2. That the 2017/2018 Annual Budget be adjusted before march 2017 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2018.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That Council adopt the progress on First Quarter Resolutions 2017/2018
6. That Council adopt the Summary on Mid-Term Resolutions 2017/2018
7. That the Municipal Manager to implement the decision accordingly.

M. D MOTHOGWANE
SPEAKER

24 January 2018

FINALISATION BY:
Referred to Planning **by Municipal Manager**

MJ LEKOLA
ACTING MUNICIPAL MANAGER

24/01/2018
Date Received

OC2/11/2018 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 2/4/3/6

PURPOSE

To submit to Council the report on the mid-year budget and performance assessment report of the Municipality for the period July 2017 to December 2017 for noting. Included hereto with the report is the Schedule C and the service delivery performance assessment reports arising out of the SDBIP's approved for the financial year 2017/2018.

BACKGROUND

The main objectives of the Mid-year Budget and Performance Assessments Review is to comply with Section 72 of the MFMA that requires:

> " The accounting officer of a municipality must by 25 January of each year –
>
> (a) Assess the performance of the municipality during the first half of the financial year, taking into account –
>
> (i) The monthly statements referred to in Section 71 for the first half of the year;
>
> (ii) The municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
>
> (iii) The past year's annual report, and progress on resolving problems identified in the annual report;"

In broad terms the report gives an overview on the implementation of the budget over the past six months 1 July 2017 to 31 December 2017. The report must furthermore focus on the attainment of the performance objectives, targets and performance indicators as set out in the SDBIP approved by the mayor.

The approved SDBIP is linked with the IDP key performance areas which are:

- Basic service delivery
- Local economic development
- Municipal financial viability and management
- Municipal transformation and organizational development
- Good governance and Public participation

BUDGET PERFOMANCE ASSESSMENT

The assessment includes the review of the following Schedule C as prescribed by the Municipal Budget and Reporting Regulations:

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)
2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)
3. Table C2: Monthly Financial Performance by Vote
4. Table C4: Monthly Financial Performance by Revenue source
5. Table C5: Monthly Capital Expenditure by Vote
6. Table C6: Monthly Budget Statement Financial Position
7. Table C7: Monthly Budget Statement Cash Flow
8. Debtors Age Analysis
9. Creditors Age Analysis
10. Investment Portfolio Analysis
11. Allocation and grant receipts

1. Monthly Budget Statement Summary – Mid Year Assessment (Revenue)

Description	Ref	2016/17	Budget Year 2017/18							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source										
Property rates		31,425	35,128		2,725	17,971	17,564	407	2%	35,128
Service charges - electricity revenue		49,623	48,686		4,852	24,634	24,343	291	1%	48,686
Service charges - water revenue			–		–	–	–	–		–
Service charges - sanitation revenue			–		–	–	–	–		–
Service charges - refuse revenue		3,228	4,968		336	2,012	2,484	(473)	-19%	4,968
Service charges - other					–	–	–	–		
Rental of facilities and equipment		113	152		5	153	76	77	102%	152
Interest earned - external investments		7,435	6,933		263	2,031	3,467	(1,435)	-41%	6,933
Interest earned - outstanding debtors		4,977	5,037		521	2,864	2,518	346	14%	5,037
Dividends received					–	–	–	–		
Fines, penalties and forfeits		1,257	263		4	41	131	(90)	-69%	263
Licences and permits		4,016	3,181		389	1,347	1,591	(244)	-15%	3,181
Agency services			7,636		932	3,482	3,818	(336)	-9%	7,636
Transfers and subsidies		158,220	127,358		41,255	92,825	98,000	(5,175)	-5%	127,358
Other revenue		8,835	2,287		26	14,775	10,695	4,080	38%	2,287
Gains on disposal of PPE					–	–	-	–		
Total Revenue (excluding capital transfers and contributions)		**269,129**	**241,629**	**–**	**51,309**	**162,135**	**164,687**	**(2,551)**	**-2%**	**241,629**

From the table above it should be noted that for the first six month ending December 2017, the revenue to the amount of R 162 million was realized. The year to date budgeted revenue amounts to R 164 million which reflect an unfavorable variance of 2%. The revenue includes grants and subsidies from National Government.

Special attention should be given to:

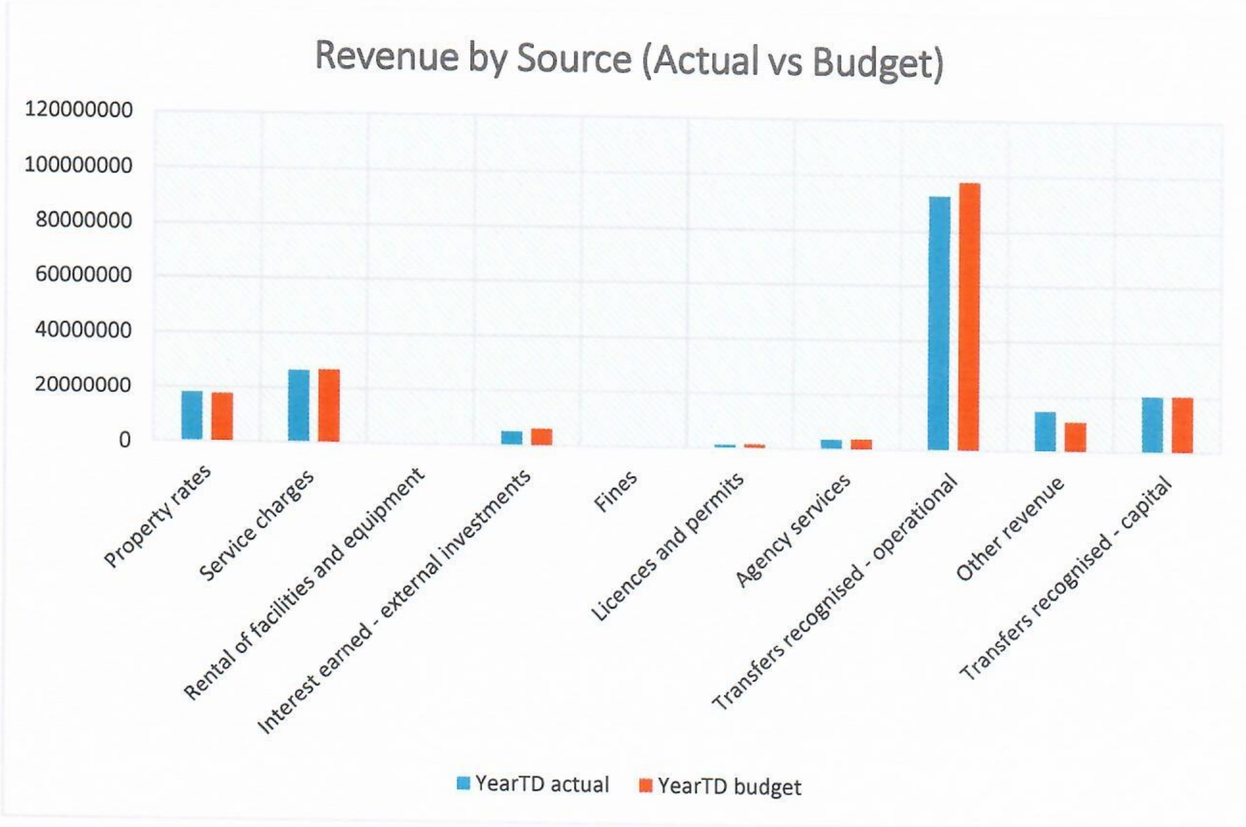
Property rates reflect a favorable variance of 2%, though it should be noted that this does not represent actual cash collected but total rates billed at half yearly. The budgeted amount must be aligned to the current valuation roll and the actual receipts on property rates should also be borne in mind.

Electricity revenue which reflects a marginal 1% favorable balance.

Fine revenue reflects unfavorable variance of 69% which may be attributed to visibility of traffic officers to ensure public safety on our roads.

Rental of facilities and equipment reflects favorable variance of 102% which can be attributed to more usage of our community halls than anticipated.

The revenue by major source is therefore presented in the graph below:



In conclusion, although some of the revenue streams need to be reviewed and some shows positive deviation the total Operation Revenue shows a negative deviation of only 2% when compared with the expected year to date budget.

2. Monthly Budget Statement Summary – Mid Year Assessment (Expenditure)

Description	Ref	2016/17	Budget Year 2017/18							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure By Type										
Employee related costs		76,908	82,322		6,091	27,397	41,161	(13,764)	-33%	82,322
Remuneration of councillors		11,329	12,596		1,073	5,492	6,298	(806)	-13%	12,596
Debt impairment		8,691	7,514		–	–	3,757	(3,757)	-100%	7,514
Depreciation & asset impairment		43,263	45,000		–	–	22,500	(22,500)	-100%	45,000
Finance charges		3,494	422		11	65	211	(146)	-69%	422
Bulk purchases		29,357	31,703		2,274	13,547	15,852	(2,305)	-15%	31,703
Other materials		6,839	10,854		1,708	3,170	5,427	(2,257)	-42%	10,854
Contracted services		13,009	13,509		–	9,598	6,755	2,844	42%	13,509
Transfers and subsidies		3,228	2,910		100	498	1,455	(958)	-66%	2,910
Other expenditure		27,534	63,323		4,745	24,887	31,704	(6,816)	-21%	63,323
Loss on disposal of PPE					–	–	–	–		
Total Expenditure		223,651	270,154	–	16,001	84,654	135,119	(50,465)	-37%	270,154

The table above shows operating expenditure of R84.6 million against year to date budgeted expenditure of R 135 million.

The following categories must however be noted:

Employee related cost reflect unfavorable variance of 33%, this results from post that are budgeted for and not filled by the 31 December 2017.E.G Director Planning and Manager Assets.

Remuneration of councilors reflects a variance of 13%, which will be aligned with the upper limits during adjustment budget.

Debt Impairment and Depreciation and Asset Impairment are non-cash items that reflect zero expenditure to date. These expenditures are processed at year end for inclusion in the annual financial statements.

Bulk purchase reflects a variance of 15% as a result of increase in tariffs by ESKOM in July and also by increase in the level of consumption.

Finance Charges reflects a variance of 69%, which could be attributable to savings.

The over budgeting or under spending should be noted with **other materials** line item at 42% lower than the expected expenditure mainly consist of **repairs and maintenance**, the following budget line items contributed to the under spending:

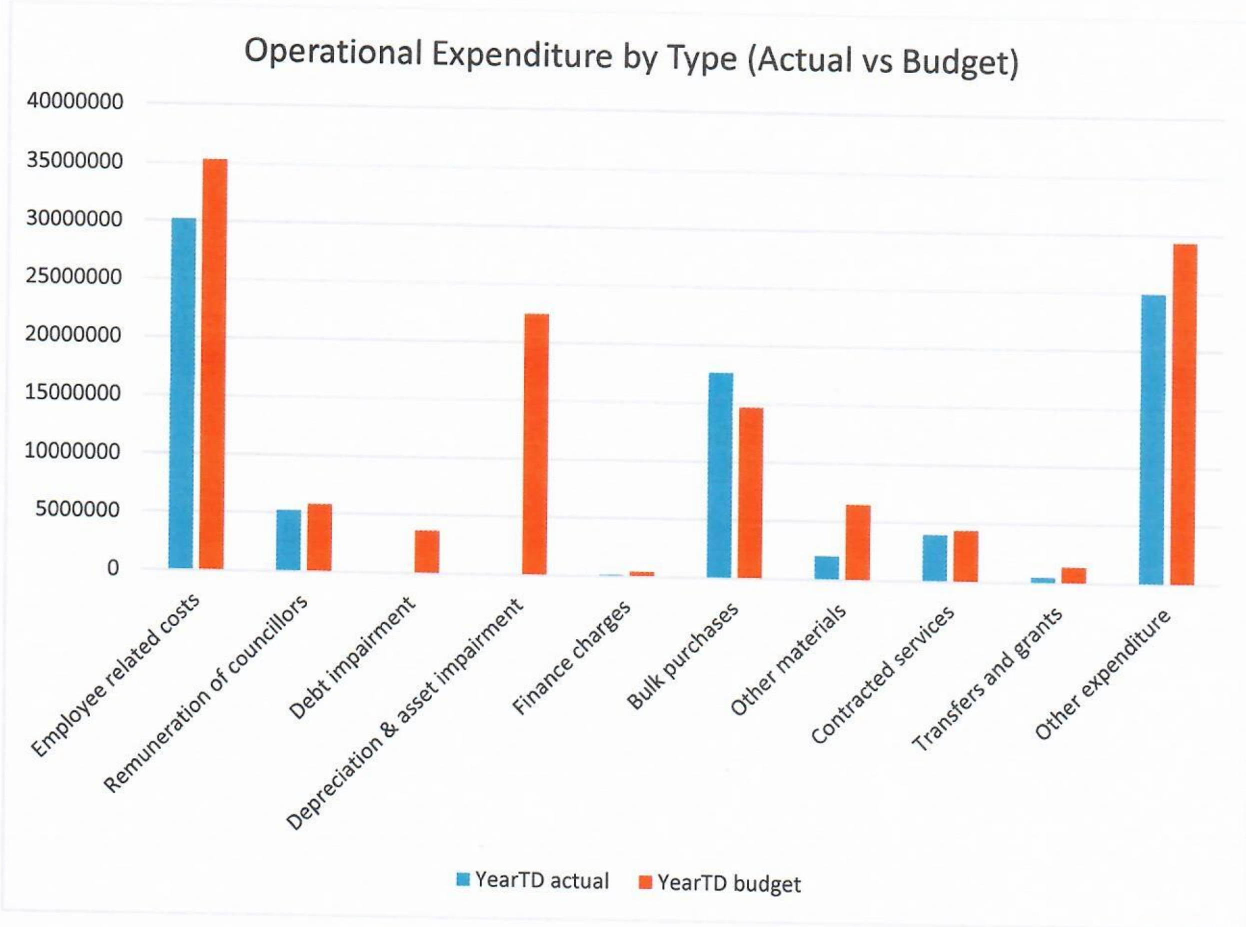
Segment Desc	Acc Type	Total Budget	201712	Total Actual
Maintanence of Fire Detectors(500/235000)	E	24,192.00	-	6,317.00
Maintenance Council Chambers (500/235331)	E	15,000.00	-	3,331.90
Street Lights Network (260/235150)	E	516,852.00	41,533.70	66,050.68
Maintenance Buildings & Equipment (625/235030)	E	849,996.00	296,286.27	566,347.01
Maintenance of Fire extinguisers	E	36,000.00	-	28,160.00
Upgrading Security	E	200,004.00	-	-
Maintenance Dumping Site & Bins (360/235220)	E	324,000.00	-	47,298.13
Upgrading &Maintenance Landfill Site (360/235221)	E	249,996.00	-	-
Maintenance of Office Furniture(500/235000)	E	20,004.00	-	-
Maintenace of Machinery & Equipment (425/235090)	E	123,996.00	-	14,010.08
Maintenance Machinery & Equipment (260/2350900	E	42,396.00	13,155.80	13,155.80
Maintenance Radios (260/2351300	E	9,996.00	-	-
Electrical Meters Maintenance (260/235095)	E	2,868.00	-	-
Maintanance Tools (260/235050)	E	10,596.00	-	-
Airconditioning Maintenance (625/2350210	E	174,996.00	-	-
First Aid Box	E	15,000.00	-	-
Emergency Repairs IT Equipment	E	12,000.00	-	1,500.00
Machinery & Equipment (225/235090)	E	60,000.00	3,438.74	5,171.90
Contractors: Maintenance of Equipment	E	-	-	14,198.75
Maintanance Machinery and Equipment Registration (220/235090	E	50,004.00	-	-
Learners Licence Software	E	200,004.00	14,198.76	56,795.01
Machinery & Equipment Repairs	E	2,388.00	-	-
Maintenance Machinery & Equipment (360/235090)	E	300,000.00	745.62	3,597.38
Electricity Network Maintenance (260/235110)	E	2,398,622.00	145,155.63	170,248.55
Maintanance of Vehicles Fleet	E	2,865,120.00	422,939.92	1,149,618.19
Fire hose pipes & Reels	E	30,000.00	-	29,785.92
Maintanence of Server	E	89,604.00	-	38,135.02
Maintanance Streets	E	1,732,020.00	568,810.56	956,689.20

Transfers and grants consist of bursaries paid to our community members and indigent on free basic electricity. The unfavorable variance of 66% is many as a results of few number of indigent registered.

Other expenditure reflects a 21% performance below benchmark; hence adjustment on general expenditure needs to be considered.

Although there is generally under performance in expenditure some line items have exceeded the 50% mid-year benchmark whereby strict measures need to be put in place for all those that are non-essential to service delivery. Such expenditure must be analysed and discussed during Budget Steering Committee meetings.

The expenditure per category is represented below graphically:


Operational Expenditure by Type (Actual vs Budget)
40000000
35000000
30000000
25000000
20000000
15000000
10000000
5000000
0
Employee related costs
Remuneration of councillors
Debt impairment
Depreciation & asset impairment
Finance charges
Bulk purchases
Other materials
Contracted services
Transfers and grants
Other expenditure
YearTD actual
YearTD budget

3. Table C2: Monthly Financial Performance by standard classification

LIM471 Ephraim Mogale - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Mid-Year Assessment

Description	Ref	2016/17	Budget Year 2017/18							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue - Functional										
Governance and administration		**159,374**	**175,413**	–	**44,779**	**120,047**	**129,621**	(9,575)	-7%	**175,413**
Executive and council		1,709	2,364	–	13	509	1,182	(673)	-57%	2,364
Finance and administration		157,665	173,049	–	44,766	119,537	128,439	(8,902)	-7%	173,049
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		**1,338**	**279**	–	**19**	**372**	**140**	233	167%	**1,276**
Community and social services		28	36	–	9	178	18	160	888%	36
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		1,089	92	–	4	41	46	(5)	-10%	1,089
Housing		222	151	–	5	153	76	78	102%	151
Health		–	–	–	–	–	–	–		–
Economic and environmental services		**37,733**	**44,816**	–	–	**30,476**	**22,408**	8,068	36%	**44,816**
Planning and development		13	6	–	–	15	3	12	404%	6
Road transport		37,720	44,810	–	–	30,461	22,405	8,056	36%	44,810
Environmental protection		–	–	–	–	–	–	–		–
Trading services		**54,391**	**55,113**	–	**5,190**	**26,859**	**27,557**	(698)	-3%	**55,113**
Energy sources		50,861	50,145	–	4,854	24,848	25,073	(225)	-1%	50,145
Water management		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		3,531	4,968	–	336	2,012	2,484	(473)	-19%	4,968
Other	4	**10,840**	**10,817**	–	**1,321**	**4,829**	**5,408**	**(580)**	**-11%**	**10,817**
Total Revenue - Functional	2	**263,677**	**286,439**	–	**51,309**	**182,583**	**185,134**	**(2,551)**	**-1%**	**287,436**
Expenditure - Functional										
Governance and administration		**135,460**	**163,998**	–	**8,632**	**44,697**	**81,999**	(37,302)	-45%	**156,059**
Executive and council		29,587	39,745	–	3,293	18,410	19,872	(1,462)	-7%	31,806
Finance and administration		105,873	124,253	–	5,338	26,286	62,127	(35,840)	-58%	124,253
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		**21,184**	**24,173**	–	**1,460**	**8,595**	**12,086**	(3,491)	-29%	**24,173**
Community and social services		5,850	7,399	–	516	3,338	3,699	(361)	-10%	7,399
Sport and recreation		1,574	2,214	–	96	498	1,107	(609)	-55%	2,214
Public safety		6,712	4,728	–	321	1,797	2,364	(567)	-24%	4,728
Housing		4,036	5,559	–	246	1,317	2,779	(1,463)	-53%	5,559
Health		3,013	4,274	–	280	1,645	2,137	(491)	-23%	4,274
Economic and environmental services		**14,414**	**19,472**	–	**1,316**	**5,691**	**9,736**	(4,045)	-42%	**24,200**
Planning and development		2,690	5,922	–	193	1,295	2,961	(1,666)	-56%	5,922
Road transport		11,724	13,550	–	1,123	4,396	6,775	(2,379)	-35%	18,278
Environmental protection		–	–	–	–	–	–	–		–
Trading services		**43,925**	**48,934**	–	**3,226**	**19,344**	**24,467**	(5,123)	-21%	**48,934**
Energy sources		39,581	43,043	–	2,865	17,125	21,522	(4,397)	-20%	43,043
Water management		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		4,345	5,891	–	361	2,219	2,945	(726)	-25%	5,891
Other		**12,812**	**13,661**	–	**1,367**	**6,327**	**6,831**	**(503)**	**-7%**	**13,661**
Total Expenditure - Functional	3	**227,796**	**270,238**	–	**16,001**	**84,654**	**135,119**	**(50,465)**	**-37%**	**267,027**
Surplus/ (Deficit) for the year		**35,881**	**16,201**	–	**35,308**	**97,929**	**50,015**	**47,914**	**96%**	**20,408**

Table C2 measures the actual performance against the year to date budget figures which realized by vote for revenue and expenditure using standard classification. All revenue deviation which reflects under collection need to be analysed and considered for adjustment. Item details are reflected in the analysis above on consolidated budget statement. On the expenditure side most of the votes are projected to be less than planned.

4. Table C4: Monthly Financial Performance by Revenue source and Expenditure Type

LIM471 Ephraim Mogale - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Mid-Year Assessment

Description	Ref	2016/17	Budget Year 2017/18							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source										
Property rates		31,425	35,128		2,725	17,971	17,564	407	2%	35,128
Service charges - electricity revenue		49,623	48,686		4,852	24,634	24,343	291	1%	48,686
Service charges - water revenue			–		–	–	–	–		–
Service charges - sanitation revenue			–		–	–	–	–		–
Service charges - refuse revenue		3,228	4,968		336	2,012	2,484	(473)	-19%	4,968
Service charges - other					–	–	–	–		
Rental of facilities and equipment		113	152		5	153	76	77	102%	152
Interest earned - external investments		7,435	6,933		263	2,031	3,467	(1,435)	-41%	6,933
Interest earned - outstanding debtors		4,977	5,037		521	2,864	2,518	346	14%	5,037
Dividends received					–	–	–	–		
Fines, penalties and forfeits		1,257	263		4	41	131	(90)	-69%	263
Licences and permits		4,016	3,181		389	1,347	1,591	(244)	-15%	3,181
Agency services			7,636		932	3,482	3,818	(336)	-9%	7,636
Transfers and subsidies		158,220	127,358		41,255	92,825	98,000	(5,175)	-5%	127,358
Other revenue		8,835	2,287		26	14,775	10,695	4,080	38%	2,287
Gains on disposal of PPE					–	–	-	–		
Total Revenue (excluding capital transfers and contributions)		**269,129**	**241,629**	**–**	**51,309**	**162,135**	**164,687**	**(2,551)**	**-2%**	**241,629**
Expenditure By Type										
Employee related costs		76,908	82,322		6,091	27,397	41,161	(13,764)	-33%	82,322
Remuneration of councillors		11,329	12,596		1,073	5,492	6,298	(806)	-13%	12,596
Debt impairment		8,691	7,514		–	–	3,757	(3,757)	-100%	7,514
Depreciation & asset impairment		43,263	45,000		–	–	22,500	(22,500)	-100%	45,000
Finance charges		3,494	422		11	65	211	(146)	-69%	422
Bulk purchases		29,357	31,703		2,274	13,547	15,852	(2,305)	-15%	31,703
Other materials		6,839	10,854		1,708	3,170	5,427	(2,257)	-42%	10,854
Contracted services		13,009	13,509		–	9,598	6,755	2,844	42%	13,509
Transfers and subsidies		3,228	2,910		100	498	1,455	(958)	-66%	2,910
Other expenditure		27,534	63,323		4,745	24,887	31,704	(6,816)	-21%	63,323
Loss on disposal of PPE					–	–	–	–		
Total Expenditure		**223,651**	**270,154**	**–**	**16,001**	**84,654**	**135,119**	**(50,465)**	**-37%**	**270,154**
Surplus/(Deficit)		**45,478**	**(28,525)**	**–**	**35,308**	**77,481**	**29,568**	**47,914**	**0**	**(28,525)**
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)			44,810		–	20,447	20,447	–		44,810
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)					15,890	84,092	133,453	(49,361)	(0)	
Transfers and subsidies - capital (in-kind - all)					–	–	–	–		
Surplus/(Deficit) after capital transfers & contributions		**45,478**	**16,285**	**–**	**51,199**	**182,020**	**183,468**			**16,285**
Taxation								–		
Surplus/(Deficit) after taxation		**45,478**	**16,285**	**–**	**51,199**	**182,020**	**183,468**			**16,285**
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		**45,478**	**16,285**	**–**	**51,199**	**182,020**	**183,468**			**16,285**
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		**45,478**	**16,285**	**–**	**51,199**	**182,020**	**183,468**			**16,285**

This table provides the actual performance details for revenue by source and expenditure by type. For the purpose of reporting detailed analysis together with graphic presentations has been provided in the consolidated budget statement above.

5. Table C5: Monthly Capital Expenditure by Vote

LIM471 Ephraim Mogale - Table C5 Monthly Budget Statement - Capital Expenditure - Mid-Year Assessment

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital Expenditure - Functional Classification										
Governance and administration		1,462	2,090	–	51	56	1,200	(1,144)	-95%	2,090
Executive and council		791	1,050		–	–	950	(950)	-100%	1,050
Finance and administration		671	1,040		51	56	250	(194)	-78%	1,040
Internal audit					–	–	–	–		
Community and public safety		2,878	3,570	–	–	–	4,491	(4,491)	-100%	3,570
Community and social services		971	2,470		–	–	830	(830)	-100%	2,470
Sport and recreation		234			–	–	3,611	(3,611)	-100%	
Public safety		1,420	900		–	–	–	–		900
Housing		254	200		–	–	50	(50)	-100%	200
Health					–	–	–	–		
Economic and environmental services		49,862	52,035	–	8,928	24,456	33,000	(8,544)	-26%	50,535
Planning and development			1,500		–	–	–	–		
Road transport		49,862	50,535		8,928	24,456	33,000	(8,544)	-26%	50,535
Environmental protection					–	–	–	–		
Trading services		3,364	3,590	–	–	–	1,000	(1,000)	-100%	3,590
Energy sources		2,876	2,200		–	–	1,000	(1,000)	-100%	2,200
Water management				–	–	–	–	–		
Waste water management		488	1,390		–	–	–	–		1,390
Waste management					–	–	–	–		
Other					–	–	100	(100)	-100%	
Total Capital Expenditure - Functional Classification	3	57,566	61,285	–	8,979	24,512	39,791	(15,279)	-38%	59,785
Funded by:										
National Government		37,720	44,810		8,928	23,835	28,435	(4,601)	-16%	44,810
Provincial Government					–	–	–	–		
District Municipality					–	–	–	–		
Other transfers and grants				–	–	–		–		
Transfers recognised - capital		37,720	44,810	–	8,928	23,835	28,435	(4,601)	-16%	44,810
Public contributions & donations	5							–		
Borrowing	6						–	–		
Internally generated funds		19,846	16,475		51	677	11,355	(10,678)	-94%	14,975
Total Capital Funding		57,566	61,285	–	8,979	24,512	39,791	(15,279)	-38%	59,785

Table C5 below indicates the actual performance details on capital expenditure for all votes, whilst the 30 June 2017 forecasted figures are reflected in the last column. Capital expenditure for the first six months amounts to R8.9 million which deviates with R 24.5 million against the planned figure of R39.7 million and reflects deviation of 38%.

6. Table C6: Monthly Budget Statement Financial Position

LIM471 Ephraim Mogale - Table C6 Monthly Budget Statement - Financial Position - Mid-Year Assessment

Description	Ref	2016/17	Budget Year 2017/18			
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
ASSETS						
Current assets						
Cash		124,746	118,926		201,791	118,926
Call investment deposits		387	42,000		369	42,000
Consumer debtors		56,020	8,000		56,700	8,000
Other debtors		2,627	20,000		3,890	20,000
Current portion of long-term receivables					–	
Inventory		720	900		645	900
Total current assets		**184,500**	**189,826**	**–**	**263,395**	**189,826**
Non current assets						
Long-term receivables					–	
Investments			–		–	–
Investment property		88,363	60,000		88	60,000
Investments in Associate					–	
Property, plant and equipment		826,068	840,000	771,123	762,144	840,000
Agricultural					–	
Biological assets					–	
Intangible assets					–	
Other non-current assets		107				
Total non current assets		**914,537**	**900,000**	**771,123**	**762,232**	**900,000**
TOTAL ASSETS		**1,099,037**	**1,089,826**	**771,123**	**1,025,627**	**1,089,826**
LIABILITIES						
Current liabilities						
Bank overdraft					–	
Borrowing		1,702	–		–	–
Consumer deposits		1,426	1,800		2,551	1,800
Trade and other payables		48,824	40,000		83,617	40,000
Provisions		286	305		-	305
Total current liabilities		**52,238**	**42,105**	**–**	**86,169**	**42,105**
Non current liabilities						
Borrowing		368	–		(0)	–
Provisions		39,003	30,000		–	30,000
Total non current liabilities		**39,372**	**30,000**	**–**	**(0)**	**30,000**
TOTAL LIABILITIES		**91,610**	**72,105**	**–**	**86,169**	**72,105**
NET ASSETS	2	**1,007,427**	**1,017,721**	**771,123**	**939,458**	**1,017,721**
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1,007,320	1,017,721		939,458	1,017,721
Reserves		107	–		–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	**1,007,427**	**1,017,721**	**–**	**939,458**	**1,017,721**

This table reflects on whether the municipality is able to meet its obligation in a long term. In general the community wealth of the municipality for the month of December 2017 is R 939 458 000.

7. Table C7: Monthly Budget Statement Cash Flow

LIM471 Ephraim Mogale - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	Ref	2016/17	Budget Year 2017/18							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		25,768	28,805		2,725	13,245	14,402	(1,157)	-8%	28,805
Service charges		46,130	43,897		5,085	19,268	21,948	(2,681)	-12%	43,897
Other revenue		2,359	13,519		1,356	31,158	6,759	24,399	361%	13,519
Government - operating		119,667	127,358		41,255	94,707	63,679	31,028	49%	127,358
Government - capital		29,313	44,810		–	20,447	22,405	(1,958)	-9%	44,810
Interest		12,412	10,963		784	2,132	5,481	(3,349)	-61%	10,963
Dividends			–		–	–	–	–		–
Payments										
Suppliers and employees		(161,063)	(215,807)		(15,890)	(84,092)	(133,453)	(49,361)	37%	(215,807)
Finance charges		(261)	(422)		(11)	(65)	(211)	(146)	69%	(422)
Transfers and Grants			(2,910)		(100)	(498)	(1,455)	(958)	66%	(2,910)
NET CASH FROM/(USED) OPERATING ACTIVITIES		**74,327**	**50,211**	**–**	**35,204**	**96,303**	**(443)**	**(96,746)**	**21819%**	**50,211**
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE					–	–	–	–		
Decrease (Increase) in non-current debtors					–	–	–	–		
Decrease (increase) other non-current receivables					–	–	–	–		
Decrease (increase) in non-current investments					–	–	–	–		
Payments										
Capital assets		(53,765)	(61,285)		(8,979)	(24,512)	(39,791)	(15,279)	38%	(61,285)
NET CASH FROM/(USED) INVESTING ACTIVITIES		**(53,765)**	**(61,285)**	**–**	**(8,979)**	**(24,512)**	**(39,791)**	**(15,279)**	**38%**	**(61,285)**
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans					–	–	–	–		
Borrowing long term/refinancing					–	–	–	–		
Increase (decrease) in consumer deposits					–	–	–	–		
Payments										
Repayment of borrowing		(1,538)			–	(0)	–	0	#DIV/0!	
NET CASH FROM/(USED) FINANCING ACTIVITIES		**(1,538)**	**–**	**–**	**–**	**(0)**	**–**	**0**	**#DIV/0!**	**–**
NET INCREASE/ (DECREASE) IN CASH HELD		**19,024**	**(11,074)**	**–**	**26,225**	**71,791**	**(40,234)**			**(11,074)**
Cash/cash equivalents at beginning:		105,722	130,000			130,000	130,000			130,000
Cash/cash equivalents at month/year end:		124,746	118,926	–		201,791	89,766			118,926

References

Table C7 provides detail of the projected cash in- and outflow. The actual cash flow of the municipality since July 2017 to December 2017 is shows a favourable/positive balance of R201 Million. It shows that actual cash flow of the municipality from the actual cash flow from operating activities; cash flow from investing activities; cash flow from financing activities and net increase / decrease in cash held by the municipality Based on the mid-year assessment it is projected that sufficient cash will be available to fund the budget.

8. Debtors Age Analysis

LIM471 Ephraim Mogale - Supporting Table SC3 Monthly Budget Statement - aged debtors - Mid-Year Assessment

Description		Budget Year 2017/18									
R thousands	NT Code	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days
Debtors Age Analysis By Income Source											
Trade and Other Receivables from Exchange Transactions - Water	1200									–	–
Trade and Other Receivables from Exchange Transactions - Electricity	1300	3,922	621	308	311	352	4,517			10,031	5,180
Receivables from Non-exchange Transactions - Property Rates	1400	2,483	1,489	1,483	1,925	1,406	49,810			58,596	53,140
Receivables from Exchange Transactions - Waste Water Management	1500									–	–
Receivables from Exchange Transactions - Waste Management	1600	285	125	105	96	93	2,121			2,825	2,310
Receivables from Exchange Transactions - Property Rental Debtors	1700									–	–
Interest on Arrear Debtor Accounts	1810									–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									–	–
Other	1900	683	447	462	471	458	14,806			17,327	15,735
Total By Income Source	**2000**	**7,373**	**2,683**	**2,358**	**2,802**	**2,308**	**71,254**	**–**	**–**	**88,779**	**76,364**
2016/17 - totals only										–	–
Debtors Age Analysis By Customer Group											
Organs of State	2200									–	–
Commercial	2300									–	–
Households	2400									–	–
Other	2500	7,373	2,683	2,358	2,802	2,308	71,254			88,779	76,364
Total By Customer Group	**2600**	**7,373**	**2,683**	**2,358**	**2,802**	**2,308**	**71,254**	**–**	**–**	**88,779**	**76,364**

Supporting Table SC3 provides a breakdown of consumer debtors which are broken down into electricity, refuse removals and property rates. The table below shows the total outstanding debtors as at 31 December 2017 amounting to R 88.7 Million. This continuous increase debtors poses a serious threat to the municipality as this amount is likely to be irrecoverable thereby necessitating a write-off. Strict debt collection measures need to be put in place to reduce the outstanding debtors.

9. Creditors Analysis

The municipality continues to pay its creditors within 30 days

10. Investment Portfolio Analysis

The municipality has currently invested R80 Million at a rate of 9.15% over 12 month with VBS Mutual Bank.

11. Transfers and Grants Receipts

LIM471 Ephraim Mogale - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Mid-Year Assessment

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		–	127,358	–	41,906	96,027	96,027	–		127,358
Local Government Equitable Share			123,766		41,255	92,825	92,825	–		123,766
Energy Efficiency and Demand Management			–							–
Finance Management			2,145		–	2,145	2,145			2,145
EPWP Incentive			1,447		651	1,057	1,057			1,447
Municipal Systems Improvement					–					
								–		
Total Operating Transfers and Grants	5	–	127,358	–	41,906	96,027	96,027	–		127,358
Capital Transfers and Grants										
National Government:		–	44,810	–	9,160	32,470	32,470	–		44,810
Municipal Infrastructure Grant (MIG)			44,810		9,160	32,470	32,470	–		44,810
								–		
Total Capital Transfers and Grants	5	–	44,810	–	9,160	32,470	32,470	–		44,810
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	–	172,168	–	51,066	128,497	128,497	–		172,168

The table above indicates that all statutory funds according to Division of Revenue Act (DORA) have been received up to December 2017 the balance will be transferred during March 2018.

12. Material Variance Explanation

LIM471 Ephraim Mogale - Supporting Table SC1 Material variance explanations - Mid-Year Assessment

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	R thousands			
1	Revenue By Source			
	Total Revenue (excluding capital transfers and contributions)		Less collection on municipal service charges	Enforce Credit control policy
2	Expenditure By Type			
	Total Expenditure		Variance is resulting from Depreciation and debt impairment	Depreciation & debt impairment will be done at year end
3	Capital Expenditure			
	Total Capital Expenditure		Non responsive bidders	Fast track appointment of responsive bidders
4	Financial Position			
	TOTAL COMMUNITY WEALTH/EQUITY		Total community worth is R939 Million	N/A
5	Cash Flow			
	Cash/cash equivalents at month/year end:		There is a favorable balanve of R201 Million	N/A
6	Measureable performance			
	opex		Variance is resulting from Depreciation and debt impairment	Depreciation & debt impairment will be done at year end
	capex		Non responsive bidders	Fast track appointment of responsive bidders

Material variances are also detailed in various tables listed above.

13. Councilors and Staff Benefits

Employee related cost reflect unfavorable variance of 15%, this results from post that are budgeted for and not filled by the 31 December 2017.E.G Director Planning. Remuneration of councilors reflects a variance 10%, which will be aligned with the upper limits during adjustment budget.

PROPOSED RECOMMEDNATIONS

It is recommended:

1. That Council note the mid-year budget and performance assessment report
2. That the 2017/2018 Annual Budget be adjusted before march 2017 after investigating all individual line item.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25th January 2018.
4. That the mid-year budget and performance assessment report be placed on the municipal website after it is tabled to Council.
5. That the Municipal Manager to implement the decision accordingly.

17/0939
18409

214/3/6

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EPHRAIM MOGALE LOCAL MUNICIPALITY

MID-TERM INSTITUTIONAL PERFORMANCE REPORT – 2017/18

"Agricultural Hub of choice"

Slogan - RE HLABOLLA SECHABA

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Contents

1. Foreword

The purpose of this report is to give feedback regarding the performance of the Ephraim Mogale Local Municipality as required through The Municipal Systems Act No 32 of 2000, section 41(e) and the Municipal Finance Management Act 56 of 2003, section 52(d). The information included in this report is based on the IDP[1] and SDBIP[2] as developed for the financial year 2017/2018. The scorecards were developed to reflect ***cumulative performance***, therefore the status of indicators are a reflection of the overall performance level achieved year to date.

2. Executive Summary

This report serves as the **Mid-Term Institutional Performance Report** for the **2017/2018** financial year **ending December 2017.** It provides feedback on the performance level achieved (accumulative reporting) against the targets as laid out in the IDP/SDBIP Scorecard. In the case of under-performance, the respective concerns or mitigating reasons are highlighted and detail pertaining to the relevant measures taken to address these challenges are included thereto.

The overall performance for the Ephraim Mogale Local Municipality is based on a composite Performance Scorecard of each Department comprising of all indicators assessed in the period under review.

The overall Mid-Term Institutional performance achieved for the 2017/18 financial year reflected a decline **of 58%** with only **65** out of **113 KPI's** assessed attaining set targets as compared to the **72.2%** of the Mid-Term Institutional performance for the 2016/17 financial year with the decline of **14.2%.**

Declined performance levels were experienced in all key performance areas as depicted in the Table Ref No1. The quality of departmental performance submissions needs to be addressed as a significant number of KPI's were not reported on. Departments need to take responsibility and accountability for service delivery and related activities measured in the performance reports, as this is a public document and reflects negatively on the municipality's commitment to service delivery. We need to instil a culture of accountability in the organisation and significantly improve the levels of monitoring and evaluation which are a prerequisite to ensure responsible management decisions can be taken.

[1] Integrated Development Plan

[2] Service Delivery and Budget Implementation Plan

3. Key Performance Areas and Organisational Strategic Objectives

The following Key Performance Areas and Strategic Objectives have been adopted by the municipality for the purposes of reporting on the attainment of the Institutional performance indicators and targets

KPA 1: Spatial Development Analysis and Rationale

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

KPA 2: Service Delivery and Infrastructure Development

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery

Strategic Objective B: Improved social well-being

KPA 3: Local Economic Development

Strategic Objective A: Grow the economy and provide livelihood support

KPA 4: Municipal Transformation and Institutional Development

Strategic Objective A: Develop and retain skilled and capacitated workforce

KPA 5: Municipal Financial viability and Management

Strategic Objective: Become Financially Viable

KPA 6: Good Governance and Public Participation

Strategic Objective: Sound Governance through effective oversight

4. Comparison of Institutional Performance Levels 2015/16 – 2017/18

Table 1: Annual Performance Comparison

KPA No	KPA	2015/16			2016/17			Mid-Term Quarter 2017/18			
		Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	% Target Achieved	Total KPI's Assessed	Targets Achieved	Targets Not Achieved	% Target Achieved
1	Spatial Rationale	09	04	44,4%	18	13	72.2%	11	03	08	27 %
2	Basic Service Delivery and Infrastructure Development	54	26	48,1%	36	19	52.7%	34	17	17	50 %
3	Local Economic Development	06	05	83,3%	10	06	60%	07	04	03	57 %
4	Municipal Transformation and Institutional Development	39	21	53,8%	26	21	80.7%	17	12	05	59 %
5	Municipal Financial Viability and Management	08	07	87,5%	25	18	72%	17	12	05	71 %
6	Good Governance and Public Participation	20	11	55,0%	33	27	81.8%	27	17	10	59 %
	TOTAL	**136**	**74**	**54.4%**	**148**	**104**	**70.2%**	**113**	**65**	**48**	**58%**

The following section contains a comprehensive breakdown of the individual Departmental performance. The scores highlight the progress with respect to performance not only at a departmental level, but also represents the progress made within each Key Performance Area (KPA).

5. Service Delivery and Performance Indicator

The high level non-financial measurable performance objectives in the form of service delivery targets and other related performance indicators form part of this section of the SDBIP. These indicators and targets will be cascaded to departmental scorecards, which will be used for internal monitoring of the organisation and relevant individuals.

5.1. KPA 1: SPATIAL RATIONALE

Strategic Objective: Plan for the future and promote integrated human settlement and agrarian reform

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Compliance with Town Planning Scheme regulations	Land Use Management	% of land use applications received and processed within 60 days as per the SPLUMA Act 16 of 2013	SR 01	Internal	Internal	100%	100% (01 application received on the 17/07 and approved on the 18/08/2017	0	100%	8.3%	Not Achieved(12 application received)	Submission of incomplete applications by applicants and delayed responses to further submit outstanding documents.	Acceptance of only complete Applications in terms of Section 88(c) of the EphMLM Spatial Planning and Land Use Management By-Law, 2017	100%	Land Use application register
EPMLM Town Planning By-Laws		Number of Town Planning related By-Laws developed and gazetted by June 2018	SR 02	250	146 218.14	4	0	0	2	0	Not Achieved	Public participation conducted in Nov 2017 and awaits council Approval for gazetting	Council to approve the by-laws with amendments.	4	Council Resolution and Gazette number
Compliance with National	Building Plans	% of New Building Plans of less than 500 square	SR 04	Internal	Internal	100%	N/A	100%	100%	100%	Achieved	None	None	100%	Individual site inspection

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Building Regulations	Administration	meters assessed within 10 days of receipt of plans.													reports and the Building plan file register
Compliance with National Building Regulations		% of New Building Plans of more than 500 square meters assessed within 28 days of receipt of plans.	SR 04	Internal	Internal	100%	50% (2 building plans received)	10%	100%	60% (6 building plans received)	Not Achieved 2 plans are still in circulation for comments	Waiting for Fire and Traffic Dept. to finalise their part.	Building plans should be submitted simultaneously with the fire drawings.	100%	Individual site inspection reports and the Building plan file register
Compliance with National Building Regulations		% of buildings; constructed with approved plans, inspected within 5 days that comply with the National Building Regulations and Building Standards Amendments Act No 49 of 1995	SR 04	Internal	Internal	100%	100%	100%	100%	100%	Achieved	None	None	100%	Individual site inspection reports and the Building plan file register
Maintenance of Municipal buildings	Facilities Maintenance Management	Number of municipal buildings maintained as per the approved municipal maintenance plan by 30 June 2018	SR 06	850	566 347.01	24	4	6	14	10	Not Achieved	10 municipal buildings maintained and 04 still in maintenance process	Service provider is currently on site for the 04 remaining building.	29	Inspection Reports
Housing	Facilities Maintenance Management	Number of municipal houses to be maintained as per the approved	SR 07	Internal	Internal	11	1	1	05	2	Not Achieved	Received only two requests for maintenance of	Maintenance is done as an when required	11	Inspection Reports

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
		municipal maintenance plan by the 30 Jun 2018										municipal houses			
Provision of Office Space		Development of design for new/existing office space	SR08	1 500,0	0.00	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Adverts/ Appointments/ Designs
Township Establishment	Land Use Management	Number of sites demarcated at Elandskraal area by 30 Jun 2018	SR16	500,0	0.00	New	N/A	N/A	N/A	N/A	4th quarter target	None	None	40	Draft Layout Plan
Appropriate land use and integrated development		Number of Land Use Awareness workshops to held with Magoshi by 30 June 2018	SR 09	Internal	Internal	4	1	0	2	1	Not Achieved	Failure to find a suitable date for all traditional leaders in time for Q2 LUAW	Plan well in time, in the beginning of each quarter	4	Attendance registers and reports
Human settlement	Housing	Number of reports in terms of new RDP Housing units provided by the CoGHSTA submitted to Council by 30 Jun 2018	SR 17 /18	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Annual RDP Housing report
Procurement of GIS system		Number of GIS system procured	SR14	800,0	0.00	New	N/A	0	1	0	Not Achieved	Delay in submission of ToR and memo for advertisement to SCM	Memo & ToR submitted to SCM on Dec 2017	1	Invoice and delivery note
Policies	Policies	Number of new / reviewed policies adopted by	New	Internal	Internal	2	N/A	0	1	0	Not Achieved	Draft Small, Medium and Micro Business	Council to note draft policies for	2	Approved policies and

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
		Council by 31 March 2018 (P&ED)										Enterprises Policy and Telecommunication Mast Policy awaits council to note draft policies for public participation	public participation.		Council resolution

5.2. KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objective A: Improve community well-being through provision of accelerated basic service delivery
Strategic Objective B: Improved social well-being

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Industrial Substation second supply Phase 2 (OTK panel)	Electricity	Number of panels with circuit breakers installed	BS01	600,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Completion certificate
Transformer Maintenance and oil testing		Number of transformers maintained	BS02	2 668,9 2 398.6	170,25	48	N/A	N/A	N/A	N/A	3rd quarter target	None	None	48	Oil test report. Completion certificate.
Ring Main Unit Maintenance		Number of ring main units serviced	BS03			5	N/A	N/A	N/A	N/A	3rd quarter target	None	None	20	Completion certificate
Replace 5 metering kiosks in Ext 5, East		Number of kiosks replaced	BS05			5	N/A	N/A	N/A	N/A	3rd quarter target	None	None	5	Completion certificate
Replace Wooden Poles on Overhead line Ext4		Number of wooden poles replaced	BS06			30	N/A	N/A	N/A	N/A	3rd quarter target	None	None	30	Completion certificate
Public Lighting-Inspection of streets lights		Number of Street light fittings inspected	BS07	516,9	66.05	1056	1056	1056	1056	1056	Achieved	None	None	1056	Maintenance reports

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Public Lighting-Maintenance of streets lights		% of Street light fittings maintained within 90 days, based on 1056 street lights	BS08			1056	100%	100%	100%	100%	Achieved	No material in stores for 21 months	SCM to maintain stock levels	100%	Maintenance reports
Public Lighting-Inspection of Mast lights		Number of Mast lights fittings inspected	BS09			528	528	528	528	528	Achieved	None	None	528	Maintenance reports
Public Lighting-Maintenance of Mast lights		% of Mast light fittings maintained within 90 days, based on 528 mast lights	BS10			528	100%	100%	100%	100%	Achieved	ESKOM billing & energisation No material in stores for 21 months	SCM to maintain stock levels. ESKOM matters was escalated	100%	Maintenance reports
Mini substation Stand 456 Iris Street		Number of mini substations replaced	BS15	600,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Completion certificate
Transformer Replacement 500kVA – Portion 515		Number of transformers replaced	BS29	500,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Completion certificate
Replace RMU with SF6 Circuit Breaker-Cnr Agaat/Ewoud Malan		Number of Ring Main Units replaced	BS30	500,0	0	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Completion certificate
Public Lighting Master Plan		Number of Public Lighting master Plans Developed	BS34	500,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Public lighting master plan

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Connection of new buildings to Eskom supply		Number of buildings connected to ESKOM supply points	BS35	100,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target.	None	None	4	Completion certificate.
		Number of quarterly reports in terms of households with access to basic levels of electricity submitted to MM (GKPI)		0.00	0	4	1	1	2	2	Achieved	None	None	4	Quarterly reports
Bomag roller (Walk behind)	Roads and Storm Water	# of Bomag roller (walk behind)	BS68	200,0	0	1	N/A	0	1	0	Not Achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoice and delivery note
Dumper truck		# of Dumper truck	BS69	400,0	0	1	N/A	0	1	0	Not Achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoice and delivery note
Replacement of 20 storm water catchment concrete cover		Number of stormwater catchment concrete cover constructed	BS 102	500,0	0	20	N/A	0	20	0	Not Achieved	Delay in SCM processes due to Capacity constraints.	The tender have been awarded waiting for delivery	20	Invoice and delivery note
Storm water Ext:6		# of Km of storm-water constructed	BS53	5 000,0	0	1694km	N/A	N/A	N/A	N/A	3rd quarter target.	None	None	0.5km	Completion certificate
Ngwalemong Internal Streets		# of Km of roads upgraded	BS61	8 158,0	9 066,	New	Stabilized base construction.	3.025 km(Surfaced road)	1km(Layer works)	3.025km(Surfaced road)	Achieved (multi-year project compressed into 01 year)	Poor project management	Enforce continuous project monitoring	1km	Project progress report

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Dichoeung Internal Streets		# of Km of roads upgraded	BS66	7 500,0	4 400,	New	N/A	1.0km surfaced road	1.05km(fencing & fields)	1.0km surfaced road	Achieved	None	None	1.05km	Completion certificate
Letebejane & Ditholong internal road		# of Km of roads upgraded	BS82	10 120,0	9 495,	New	N/A	2.1km surfaced road	2.1km(mass earthworks)	2.1km surfaced road	Achieved	None	None	2.1km	Project progress report
Mobile Toilets		# of Mobile toilets procured	BS70	200,0	0	New	N/A	0	1	0	Not Achieved	The project has been cancelled to pay for the construction of industria road	To be removed during SDBIP 2017/18 adjustment period.	1	Invoice and delivery note
Purchase of Saw Cutter		# of saw cutter procured	BS71	125,0	0	2	N/A	0	1	0	Not Achieved	Delay in SCM processes due to Capacity constraints	The tender have been awarded waiting for delivery	1	Invoice and delivery note
Leeuwfontein Sports Facility		No of Multi-purpose sports facility constructed	BS50	10 832,0	725	New	N/A	N/A	N/A	N/A	4th quarter target.	None	None	1	Completion certificate.
Mamphokgo Sports Complex			BS63	6 500,0	2 371,	New	N/A	N/A	N/A	N/A	4th quarter target.	None	None	1	Progress reports and completion certificates
Streets		Number of Km of roads graded by June 2018	BS 115	1 732	956 689.2	1300km	525.6 km	500.2 km	650km	1025.8Km	Achieved	None	None	1300km	Inspection report
Streets	Roads and Storm Water	Number of m² of base and surface patched by June 2018	BS 116			1200m2	1263.48M2	996.01M2	600m2	2259.49 m2	Achieved	None	None	1200 m²	Inspection report

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Streets		KM of stormwater drains and channels cleaned by June 2018	BS 117			52.7km	15.364km	18.532	30km	33.896km	Achieved	None	None	52.7km	Inspection report
Streets		KM of surfaced roads marked by June 2018	BS 118			137km	18.840km	27.32	60km	46.061km	Not Achieved	Lack of road marking material due to procurement patterns (as & when)	Keep appropriate inventory levels in store. Long-term contracts for procurements	137km	Inspection report
	Policies	Number of new / reviewed policies adopted by Council by 31 March 2018 (Infrastructure)	New	Internal	Internal	2	N/A	N/A	N/A	N/A	3rd quarter target	None	None	2	Approved policies and Council resolution
Landscaping and greening project	Environmental Management	# of landscaping and greening project implemented	BS128	1 000,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Final project implementation report
Machinery & Equipment		Number of TLB purchased	BS131	1 300,0	0	New	N/A	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoice and delivery note
Machinery & Equipment		Number bush cutters purchased	BS132	160,0	0	New	N/A	0	20	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Awaiting delivery from service provider	20	Invoice and delivery note
Fencing of cemeteries		Number of cemeteries fenced with EPWP employees	BS134	710,0	0	7	N/A	0	7	0	Not achieved	Delay in SCM processes due to	Awaiting delivery from service provider	7	Delivery note and handover document

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
												Capacity constraints.			to community.
Develop Environmental Master Plan and Management framework		# of Environmental Master Plan and Management framework developed	TBA	550,0	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Approved Master Plan and Framework
Vehicles	Safety and Security	Number of traffic vehicles purchased	BS150	600,0	0	2	N/A	0	2	0	Not achieved	Delay in SCM processes due to Capacity constraints	Split SCM Unit into 2 (SCM & Asset) and capacitate the units..	2	Invoice and delivery note
Learners License Software		Number of Learners License Software contract renewed	BS155	200,000 .00	56,795.	1	N/A	1	1	1	Achieved	Contract still intact. Contract end April 2018	Renew in Before end of April 2018	1	
Machinery & Equipment (Speed Camera +Fire arm)		Number of speed cameras purchased	BS156	300,0	0	1	N/A	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoice and Delivery note
Programmes, Events and meetings	HIV/AIDS and other Diseases	Number quarterly Local Aids Council meetings scheduled and held	BS138	27,5	1,9	4	1	1	2	2	Achieved	None	None	4	LAC Programme Meeting minutes and attendance registers
Awareness campaigns		Number of quarterly HIV/AIDS awareness campaigns	BS139	45	11.5	4	1	1	2	2	Achieved	None	None	4	Awareness campaign Programme Meeting minutes and

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's Budget	R 000's Spend	Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18 Target	Mid-Term 2017/18 Actual	Achievements	Challenges	Corrective Action	Annual	Portfolio of Evidence
															attendance registers
Mayor's cup	Mayoral Programmes	Number of mayors cup events held	BS140	150	0	1	N/A	0	1	0	Not Achieved	Poor planning	To be held in 3rd quarter	1	Final report of Mayors cup
Mayor marathon	Arts and Culture	Number of Mayors marathon events held	BS141	100	0	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Final report of Mayors marathon
Heritage day celebration		Number of heritage events held	BS142	65	42,5	New	1	N/A	1	1	Achieved	None	None	1	Final report of Heritage celebration
Diturupa		Number of Cultural Festivals held	BS143	310	0	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Final report of Diturupa event
Arrive alive	Safety and Security	Number of arrive alive campaigns scheduled and held	BS149	13,2	904.00	10	N/A	5	5	5	Achieved	None	None	10	Arrive Alive Plan and report
Disaster Management	Disaster Management	Number of disaster awareness campaigns scheduled and held per village	BS157	96	31,090	New	6	3	12	9	Not achieved	Poor planning	Programmes to continue in 3RD Quarter	24	Reports and attendance registers
		Number of disaster relieve materials procured report	BS158	106,0	0	New	0	0	2	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	4	Reports, Procurement plan and material invoices
Procure bins and communal bins for refuse collection	Waste Management	Number of bins purchased	BS120	540,0	0	New	N/A	0	5	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Awaiting delivery from service provider	5	Invoice and delivery note

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Upgrading and maintenance of Landfill site		Number of maintenance plan to be developed for the loosening of gravel for covering	BS122	250,0	0	1	N/A	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	At evaluation stage(to be finalised on Q3)	1	Final report and invoice of service provider
Dumping Site and street bins (External compliance audit done for landfill site)		Number of external compliance audit done for landfill site	BS124	324,0	0	1	N/A	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	At evaluation stage(to be finalised on Q3)	1	Final audit compliance report for the Landfill site
Purchase of Tipper truck		# of Tipper truck Purchased	TBA	850,0	0	New	N/A	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoice and delivery note
Develop Integrated Waste Management Plan		# of Integrated Waste Management Plan developed	TBA	Internal	Internal	New	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Approved IWP plan
Waste Management		% of households with access to a minimum level of basic waste removal by 30 June 2018 (once per week) (GKPI)	New	Internal	Internal	17,4%	N/A	N/A	N/A	N/A	4th quarter target	None	None	17,4%	Monthly signed waste collection schedules
		Number of existing households in formal settlements provided with solid waste removal services once per week	New	Internal	Internal	5619	5619	6369	5619	6369	Achieved An additional 750 Households do have	None	None	5619	Monthly signed waste collection schedules

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
											access through bulk containers				

5.3. KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic Objective A: Grow the economy and provide livelihood support

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
LED Support	Local Economic Development	Number of cooperatives trainings conducted	LED01	100	0	4	1	1	2	2	Achieved	None	None	4	Attendance registers
		Number of cooperatives supported with access to finance		0	0	12		0	6	3	Not Achieved	Inconsistent participation of the cooperatives on the consolidation the proposals	To engage SEDA and LEDA to assist in motivating the cooperatives	12	Copies of completed funding application forms
LED forum		Number quarterly LED forum meetings held	LED02	30	6 000	4	1	1	2	2	Achieved	None	None	4	Reports and Attendance Registers
LED Summit		Hosting of annual LED Summit by 30 Jun 2018	LED03	100	0	1	N/A	N/A	N/A	N/A	Target for 4th quarter	None	None	1	Reports and Attendance Register
Establishment of Tourism Association	Tourism	Establishment of Tourism Association	LED04	0	0	1	N/A	0	1	0	Not Achieved	The provincial Tourism Association still finalizing the establishment of district associations	Constant communication with provincial association in order to establish local association.	1	Reports and Attendance Register

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Effective CWP Local Reference Forum	Local Economic Development	Number of quarterly CWP Local Reference Forum meetings held	LED06	0	0	4	1	1	2	2	Achieved	None	None	4	Reports and Attendance Register
Review the LED strategy		Number of LED strategies reviewed.	LED10	350,0	0	1	N/A	N/A	N/A	N/A	4th Quarter target	None	None	1	LED Strategy and Council resolution
EPWP Expense	EPWP	Number of EPWP job opportunities provided through EPWP grant by 30 June 2018 (GKPI)umber of EPWP jobs opportunities created	LED07	1 447	317 543.86	384	81	100	180	181	Achieved	None	None	384	Quarterly reports submitted to the Department of Public Work
LED Projects Awards	Local Economic Development	Hosting of an Annual LED Awards ceremony by 30 Jun 2018	LED11	15	0	New	N/A	N/A	N/A	N/A	3rd Quarter target	None	None	1	Report and Attendance Register
Social Responsibility Programs	Local Economic Development	# of quarterly reports submitted to Council with respect to the implementation of Social Labour Plan (SLP) and Corporate Social Investment (CSI) programmes of Mining Companies	LED14	0	0	4	1	0	4	1	Not Achieved	Activity not achieved due to lack of cooperation from stakeholders	comprehensive report to be provided on the 3rd quarter	4	Quarterly report and Council resolution

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5.4. KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Strategic Objective A: Develop and retain skilled and capacitated workforce

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Employment Equity	Institutional Development	Number of EE Plan developed	MTOD 01	30	0	1	N/A	1	1	1	Achieved	None	None	1	Quarterly Equity Employment Plan reports
		Number of people employed in accordance with EE Plan				N/A	03	1	N/A	4	4th quarter target	None	None	68	
		Number of EE Committee meetings held				4	6	1	2	7	Achieved	None	None	4	
Training Courses		Number of workforce trained and skilled by the 30 Jun 2018 (GKPI)	MTODO 3	700	149 698.99	New	9	39	20	48	Achieved	None	None	50	Approved WSP Report & Annual training report
Occupational Health and Safety	Workplace Health, Safety and EAP	Number of quarterly Workplace Health and Safety Forum meetings held as scheduled	MTODO 4	250	76 555. 92	4	1	1	2	2	Achieved	None	None	4	Signed minutes and attendance register
Employee programmes		Number of Employee Wellness Programs held by 30 Jun 2018	MTODO 5	300	97 139	2	1	N/A	1	1	Achieved	None	None	2	Attendance registers
Labour Forum	Labour Relations	Number of quarterly Local Labour Forum (LLF) held as scheduled	MTODO 8	0	0	4	1	3	2	4	Achieved	None	None	4	Minutes and attendance registers
Human Resource Strategy	Policies	Number of new / reviewed policies adopted by Council by 30 Jun 2018 (Corp)	MTODO 9	Internal	Internal	12	N/A	N/A	N/A	N/A	4th quarter target	None	None	12	Approved policies and Council resolution

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Review of organizational structure	Institutional Development	Review organisational structure and align to the IDP and Budget by 30 June 2018	MTOD10&11	Internal	Internal	1	N/A	N/A	N/A	N/A	4th quarter target	None	None	1	Approved annual organogram
Rental of Clocking system	Legal Services	% of Service Level Agreements (SLA's) and Employment Contracts processed within the time frame of 30 days	MTOD12	120,8	0	100%	0%	0%	100%	0%	N/A	No request submitted	None	100%	SLA's and employment contracts
Job Evaluation	Institutional Development	Number of signed Job Descriptions developed	MTOD13	371	0	150	06	79	157	85	Not Achieved	Delay due to resolution issued from job evaluation committee	Outstanding job description to be signed in the 3rd quarter	157	Signed Job Descriptions
Bursary fund: Community	Mayoral programmes	Number of community bursaries allocated	MTOD14	901	0	0	N/A	N/A	N/A	N/A	3rd quarter target	None	None	20	Proof of payment, signed contracts and reports
Bursary fund: staff	Institutional Development	Number of staff bursaries allocated	MTOD15	300	8 540.50	16	N/A	2	8	2	Not achieved	inadequate respond to bursary applications	Conduct awareness campaigns to employees	15	Proof of payment, signed contracts and reports
Records management		Number of quarterly status reports in terms of the record management system submitted to the Municipal Manager	MTOD16	650	6292.80	4	1	1	2	2	Achieved	None	None	4	Compiled report
installation of Bulk files		Number of bulk file installed	MTOD 17	75,0	0	New	N/A	0	1	0	Not Achieved	Delay in SCM processes due to	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Delivery note and invoices

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's Budget	R 000's Spend	Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18 Target	Mid-Term 2017/18 Actual	Mid-Term 2017/18 Achievements	Mid-Term 2017/18 Challenges	Mid-Term 2017/18 Corrective Action	Mid-Term 2017/18 Annual	Portfolio of Evidence
												Capacity constraints.			
Customer care	Customer / Stakeholder Relationship Management	Number of quarterly Customer Complaint reports submitted to the Municipal Manager (inclusive of Presidential Hotline)	MTOD19	0	0	4	1	1	2	2	Achieved	None	None	4	Compiled reports
Customer care		Number monthly Batho Pele committee meetings held	New	Internal	Internal	New	2	2	5	4	Not Achieved	Non availability of committee members	Align the schedule to suit all members with other programmes	10	Minutes and attendance register
Programming	ICT	Number of quarterly reports compiled on network performance	MTOD23	1 998,8	922 965.39	4	1	1	2	2	Achieved	None	None	4	Quarterly reports
ICT Forums		Number of quarterly ICT steering committee meetings held in terms of the implementation of the ICT governance strategy and policy	MTOD 23/24	Internal	Internal	4	0	0	2	0	Not Achieved	The committee was appointed late November 2017	Target to be revised during 2017/18 SDBIP adjustment.	4	Minutes and attendance register
Develop ICT framework		Number of Approved ICT framework developed	MTOD 24	550,0	0	1	N/A	0	1	0	Not Achieved	Poor planning	Tender to be advertised in the 3rd Quarter	1	ICT Framework
Website Hosting		% of hosting and management of the website by SITA	MTOD31	82,5	38 135.02	100%	100%	100%	100%	100%	Achieved	None	None	100%	Quarterly reports
IDP Process	IDP	Final IDP tabled and approved by Council by the 31st May 2018	MTOD37	300	0	1	N/A	N/A	N/A	N/A	Target set for Quarter 4	None	None	1	Approved IDP Framework and Plan

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
IDP Process	IDP	2018/19 IDP/Budget review Process Plan approved by 30th June 2018	MTOD 35	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Quarter 4	None	None	1	Approved IDP/Budget Process Plan
Strategic Planning Session		Number. of Strategic Lekgotla Planning session convened	MTOD38	300	0	1	N/A	0	1	0	Not Achieved	Poor planning	To be held on the 3rd Quarter	1	Council Resolution and agenda
Performance Assessments	Performance Management	Number. of performance review for section 54/56 conducted	MTOD39	Internal	Internal	1	N/A	N/A	N/A	N/A	Target set for Quarter 3	None	None	2	Section 56 Performance Assessments
PMS Quarterly Lekgotla		Number of Quarterly institutional Performance Reports submitted to Council per quarter	MTOD41	60	3792.00	4	1	1	2	2	Achieved	None	None	4	Quarterly institutional Performance Reports and council resolution
Review and approval of performance management Framework		Number of performance management Framework reviewed	MTOD42	0.00	0.00	1	N/A	N/A	N/A	N/A	Target set for Quarter 3	None	None	1	Review performance management Framework

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5.5. KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objective: Become Financially Viable

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Data Cleansing	Financial Management	Number of consumer accounts updated	FV01	500	17 194	2500	375	306	1250	681	Not Achieved	Unable to procure updated data (contacts) after critical analysis due to closure for festive.	Ensure weekly data clean up where necessary.	2500	Data cleansing reports
Revenue enhancement	Revenue	% outstanding service debtors to revenue by the 30 June 2018 (GKPI)	FV02	Internal	Internal	35,7%	24%	28.14%	40%	52.14%	Achieved	None	None	40%	Section 71
		% of revenue enhancement by 30 June 2018	New	Internal	Internal	New	1%	1.5%	2.5%	2.5%	Achieved	None	None	7.5%	Billing reports
Creditors payments	Expenditure	# of approved (compliant) invoices reports paid within 30 days	FV03	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	approved (compliant) invoices register
Compilation of annual and adjustment budget	Budget Management	Submission of MTRE Budget to Council for approval by the 31 May 2018	FV05	Internal	Internal	1	N/A	N/A	N/A	N/A	4th quarter target	None	None	1	Approved Budget and Council resolution
		% of budget spending by 30 June 2018	New	Internal	Internal	100%	09%	34%	50%	34%	Not achieved	Calculation only done at year end	Depreciation will be calculated at year end	100%	Section 71
Implementation of SCM regulations and policies	Supply Chain Management	Number of quarterly SCM procurement plan reports submitted to Executive Committee	FV07	Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly SCM reports

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
		% of Bids processed in accordance with the procurement plan by 30 June 2018	New	Internal	Internal	100%	100%	91.14%	100%	91.14%	Not Achieved	Non adherence to scheduled bid committees	Bids to be evaluated immediately after closure	100%	Quarterly SCM reports
GAMAP/GRAP Asset Register	Financial Management	GRAP Compliance Register in Place	FV08	373,9	961 020	1	1	0	1	1	Achieved	None	None	1	Fixed Assets Register
Policies	Policies	# of new / reviewed policies adopted by Council by 31 March 2018 (B&T)	MTOD 09	Internal	Internal	12	N/A	N/A	N/A	N/A	4th quarter target	None	None	12	Approved policies and Council resolution
AFS	Financial Reporting	Draft Annual Financial Statements (AFS) submitted on or before 28th August 2017	FV10	3 405,8	2 747 361.44	1	1	0	1	1	Achieved	None	None	1	Proof of submission from AG
FMG grant		% of FMG grant spent by June 2018	FV11	2 145	1 339 730	75%	60%	62%	50%	62%	Achieved	None	None	100%	FMG report
	Financial Accounting (Revenue)	% of consumer payment received with respect to municipal services provided as compared to that billed	MTOD 09	Internal	Internal	100%	75.39 %	81.62%	80.9%	81.62%	Achieved	None	None	>80,9%	Section 71 report
	Financial Reporting	Number of monthly section 71 MFMA reports submitted to EXCO within legislative timeframes	FV 06	Internal	Internal	12	3	3	6	6	Achieved	None	None	12	Section 71 report
		Number of quarterly section 52(d) MFMA reports submitted to the Mayor within legislative timeframes		Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Section 52(d) report
	Financial Reporting	Section 72 (midyear) MFMA report submitted to the Mayor	FV 06	Internal	Internal	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Section 72 report

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
		within legislative timeframes													
	Asset Management	Annual submission of the asset verification report to the MM by 30 Sept 2017	FV 08	Internal	Internal	1	1	0	1	1	Achieved	None	None	1	Asset verification report
	Financial Reporting	Number of MFMA checklists submitted per quarter as legislated	FV 06	Internal	Internal	12	3	3	6	6	Achieved	None	None	12	MFMA checklists
	Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2018 (GKPI)	New	Internal	Internal	100%	100%	100%	100%	100%	Achieved	None	None	100%	Approved monthly indigent register submitted to Council
	Financial Accounting (Revenue)	% Debt coverage ratio by the 30 June 2018 (GKPI)	New	Internal	Internal	12,3	N/A	N/A	N/A	N/A	4th quarter target	None	None	18.8	Section 52(d) report
	Financial Accounting (Expenditure)	Cost coverage ratio by the 30 June 2018 (GKPI)	New	Internal	Internal	18,6	N/A	N/A	N/A	N/A	4th quarter target	None	None	4.7	Section 52(d) report
	Fleet Management	% availability of fleet vehicles	New	Internal	Internal	100%	100%	90.16%	100%	90.16%	Not Achieved	Breakdowns and Licensing	Regular monitoring of vehicles	100%	Monthly Report
		# of Fleet Management reports submitted to Council by 30 June 2018	New	Internal	Internal	New	1	1	2	2	Achieved	None	None	4	Monthly Report

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5.6. KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Objective: Sound Governance through effective oversight

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Special Programs	Transversal	Number of quarterly Special Programs held in terms of the (Elderly, Children, Disabled, Traditional healers and Youth	GG01	265	52 195.80	12	7	1	6	8	Achieved	None	None	12	Special programmes reports
Mayoral programme: Youth development		Number of Youth programmes / initiatives implemented each quarter	GG04	137,4	125 400	1	2	0	2	2	Achieved	None	None	2	Quarterly Youth reports
Public participation	Public Participation	Number of IDP public participation meetings and Imbizo's held	GG02	636	79 327	4	0	1	2	1	Not Achieved	Poor planning	Draft Annual Program adopted by Council. Target to be revised during 2017/18 sdbip adjustment	4	Attendance register
Ward committee support		Number monthly Ward Committees meetings held	GG03	1 038,8	32 660	192	48	48	96	96	Achieved	None	Target to be revised during 2017/18 sdbip adjustment	192	Quarterly ward committee's reports
		% of Ward operational plans submitted to Council per annum		Internal	Internal	50%	N/A	N/A	N/A	N/A	4th Quarter Target	None	None	50%	Ward operational plans
Municipal Newsletter	Customer / Stakeholder Relationship	Number of quarterly newsletters published	GG05	281,5	168 800	4	1	1	2	2	Achieved	None	None	4	Published Newsletters

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
	Management														
Council Functionality	Good Governance and Oversight	Number of ordinary Council meeting held by June 2018 as per the approved Calendar of Events	GG07	Internal	Internal	4	4	2	2	6	Achieved	None	None	4	Council meeting minutes
		Number quarterly status reports submitted to Council in terms of resolutions resolved within the prescribed timeframe of (3) months		Internal	Internal	4	1	1	2	2	Achieved	None	None	4	Quarterly status report of Council resolutions resolved
Training of Councillors		Number of councillors to be trained	GG08	212	0	32	10	5	8	15	Achieved	none	none	32	Proof of payments
MPAC functionality	Good Governance and Oversight	Number of quarterly MPAC meetings held	GG07	Internal	Internal	4	1	0	2	1	Not Achieved	Poor coordination	adherence to meeting schedule	4	MPAC meeting reports
Internal Audit	Internal Audit	Number of risk based audit reports compiled	GG10	500,000.00	46 052.63	11	7	3	5	10	Achieved	None	None	14	Internal audit reports
Audit of Performance Information (AOPI)		Number of AOPI audit reports compiled	GG11	0.00	0	4	1	1	2	2	Achieved	None	None	4	Quartely AoPI reports
Operation Clean Audit (OPCA) – Audit Improvement Action Plan	OPCA	Number of AG findings addressed as per the audit improvement action plan	GG12	0.00	0	4	1	1	2	2	Achieved	None	None	4	API progress reports

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
OPCA - Follow- Up audit on AGSA finings		No of follow-up audit reports compiled	GG13	0.00	0	4	1	0	2	1	Not achieved	Both internal audit and user departments where committed to AGSA audit and required audit information was submitted to AGSA for audit purposes	To be conducted in the 3rd quarter. Due care will be exercised to ensure that it does not affect other project's timeframes.	4	Follow up audits reports
Audit, performance & risk committees	Audit and Risk	Number of reviewed AFS reports compiled (Internal Audit & Audit Committee)	GG14	650,000.00	214 156.64	2	2	0	2	2	Achieved	None	None	2	Internal audit report on AFS Audit committee report on AFS
		Number of Audit & Performance Committee Meetings held	GG15			6	2	1	3	3	Achieved	None	None	6	Agenda pack of the A&P Committee meetings
Municipality's risk management profile	Risk Management	Number of approved risk registers in place.	GG16	0.00	0	2	N/A	N/A	N/A	N/A	4th quarter Target	None	None	2	Risk Assessment report

Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
Fraud Risk Assessment		Number of risk mitigating implementation reports compiled	GG17	0.00	0	4	0	0	2	0	Not Achieved	Late submission of risk registers due to Capacity constraints	Finalize follow ups and compile Risk mitigating implementation report by the end of January 2018.	4	Risk mitigating implementation report
		Approved fraud risk register in place	GG18	0.00	0	1	N/A	N/A	N/A	N/A	Target set for fourth quarter	None	None	1	Fraud risk register
Anti-fraud awareness workshops/ campaigns		Number of anti-fraud and corruption awareness campaigns held	GG19	0.00	0	4	1	0	2	1	Not Achieved	All municipal officials are workshopped on risks & anti – fraud & corruption.	Introduce new methods of refreshing municipal officials on risks & anti – fraud & corruption i.e. make use of videos, questionnaire, etc.	4	Awareness presentation & Attendance registers
Risk Committee Meetings		No of Risk Committee Meetings held	GG20	0.00	0.00	4	1	0	2	1	Not Achieved	Non adherence to scheduled committee meeting due to Capacity constraints	Convene risk management committee meeting before the end of January 2018.	4	Risk committee Agenda pack
Security personnel service provider		No of municipal properties safe-guarded(provided personnel security	GG21	3,700,000.00	2 108 039.89	13	19	0	19	19	Achieved	None	None	19	Security management's Monthly

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's Budget	R 000's Spend	Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18 Target	Mid-Term 2017/18 Actual	Mid-Term 2017/18 Achievements	Mid-Term 2017/18 Challenges	Mid-Term 2017/18 Corrective Action	Mid-Term 2017/18 Annual	Portfolio of Evidence
															Activity reports
EPWP – Guard Officers for community halls	Security Services	Number of security personnel deployed to safe- guarded community halls	GG22	280,000 .00	0	11	N/A	N/A	N/A	N/A	3rd Quarter target	None	None	10	Security management's Monthly Activity reports
Security Intelligence services		Number of Security advisory reports compiled	GG23	0.00	0	2	N/A	0	1	0	Not achieved	Still awaiting State Security agency to conduct security assessments	To be conducted in 3rd quarter	2	Security advisory reports
		Number of security Awareness Campaigns	GG24	0.00	0	4	0	1	2	1	Not achieved	The 1st quarter awareness campaign could not materialise due to non-availability of the State Security agency	None	4	Awareness presentations & Attendance registers
Surveillance Cameras for the workshop		Number of Surveillance Cameras system installed at the workshop	GG24	100,000 .00	0	New	0	0	1	0	Not achieved	Delay in SCM processes due to Capacity constraints.	Split SCM Unit into 2 (SCM & Asset) and capacitate the units.	1	Invoices and delivery note
Physical security upgrade		% of Physical security upgrade done as per security upgrade plan	GG24	200,000 .00	0	100%	0%	0%	100%	0%	Not achieved	Delay in SCM processes due to	Split SCM Unit into 2 (SCM & Asset) and	100%	Security management's Monthly

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
												Capacity constraints.	capacitate the units.		Activity reports
	Supply Chain Management	% attendance at scheduled Bid Committee meetings by 30 Jun 2018 (0MM)	FV 07	Internal	Internal	New	N/A	N/A	100%	N/A	No Bid Committee meeting were scheduled	None	None	100%	Attendance register
	Policies	# of new / reviewed policies adopted by Council by 31 March 2018 (OMM)		Internal	Internal	3	N/A	N/A	N/A	N/A	4th Quarter target	None	None	3	Approved policies and Council resolution
	Good Governance and Oversight	Draft Consolidated Annual Report submitted on or before the 31st Aug 2017	FV 10	Internal	Internal	1	1	0	01	01	Achieved	None	None	1	Draft consolidated Annual Report
		Submission of Final audited consolidated Annual Report to Council on or before 28 January 2018		Internal	Internal	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Final consolidated Annual Report
		Submission of Oversight Report to Council by the 30th March 2018		Internal	Internal	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Annual Performance Oversight Report
		Obtain a Qualified Auditor General opinion for the 2016/17 financial year	GG 12	Internal	Internal	Qualified opinion	N/A	Qualified opinion	Qualified opinion	Qualified opinion	Achieved	None	None	Qualified opinion	Final AG Management Letter
		Adjusted Budget and SDBIP approved by Executive Mayor by the end of February 2018	FV 05	Internal	Internal	1	N/A	N/A	N/A	N/A	3rd quarter target	None	None	1	Copy of Adjustment Budget and SDBIP
		Final SDBIP approved by Executive Mayor within 28 days after approval of Budget	New	Internal	Internal	1	N/A	N/A	N/A	N/A	4th quarter target	None	None	1	Copy of Final approved SDBIP

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Project Name	Priority Programme	KPI	IDP Ref No	R 000's		Baseline 2015/16	Q1 Actual	Q2 Actual	Mid-Term 2017/18						Portfolio of Evidence
				Budget	Spend				Target	Actual	Achievements	Challenges	Corrective Action	Annual	
	Good Governance and Oversight	Number of monthly EXCO meetings held	GG 07	Internal	Internal		4	4	6	8	Achieved	None	None	12	EXCO meeting minutes
		Number of Section 79 Committee meetings held each quarter		Internal	Internal		5	2	2	7	Achieved	None	None	4	Agenda and minutes of each of Section 79 Committee meeting

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6. PERFORMANCE OF SERVICE PROVIDERS FOR Mid-Year 2017/18 FINANCIAL YEAR

This report is prepared in accordance with Section 46(1) (a) of the Local Government Municipal Systems Act 32 of 2000 which requires that a municipality must prepare for each financial year a performance report reflecting the performance of the municipality and each of the service providers during the financial year.

Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
Marble Hall Ext.6 Stormwater-Consulting	Mulalo Consulting Engineers	22/12/2015	30 June 2018	Multi-year	R5 000,000.00	R0.00	2
Leeuwfontein Sports Facility	Dolmen Engineers	28/08/2017	30 June 2018	Multi-year	R10 832 000.00	R725 557.83	3
Ngwalemong Internal Streets	T3 Consulting Engineers and Mokatemone/Splish Splash JV	24/11/2016	Multi-year	N/A	R8 158 000.00	R 9 066 558.62	3
Letebejane/Ditholong Internal streets	Ubona Engineers and Mothakge Phadima.	20/11/2014	30 June 2018	N/A	R10 120 000.00	R 9 495 574.87	2
Mamphokgo Sports Complex	Disema consulting engineers and AL Mphakgo/Kgantsa JV	03/02/2017	30 June 2018	N/A	R 6 500 000.00	R2 371 030.55	4
Dichoeung Internal road	EMC Consulting Engineers and Big Rock Construction	20/11/2014	30 June 2018	N/A	R 7 500 000.00	R 4 400 198.24	4
Supply and delivery of roads maintenance Equipment for 24 months as and when required	NJ Nkosana Business Enterprise	4/12/2015	30/11/2017	N/A	RATES	R646 790.40	4

Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
Supply and delivery Asphalt for 24 months as and when required	Maesh (Pty)Ltd	04/12/2015	30/11/2017	N/A	RATES	R437 800.00	4
Supply and Install Two 11kV Circuit Breakers	Mayivuthe Contractors	19/06/2017	29/08/2017	04/12/2017	R 1 146 270.00	R 1 146 270.00	4
Appointment of a service provider for the development of the Electrical Maintenance and Operation Plan	AES Consulting	19/06/2017	19/09/2017	19/10/2017	R 470 000.00	R 0.00	2
Supply and install 11kV Circuit Breaker	RPS Switchgear SA	15/09/2017	31/12/2017	30/04/2017	R 579 035.07	R 0.00	Not due
Supply and Deliver Meter Kiosks	Lamanisi	06/11/2017	21/12/2017	NA	R 140 560.00	R 140 560.00	3
Replace Ring Main Unit with SF6 Circuit Breaker	RPS Switchgear SA	02/11/2017	02/01/2018	20/03/2018	R 421 762.17	R 0.00	Not due
Co-sourcing of Performance Management System	Institute of Performance Management	01/07/2016	30/06/2018	N/A	R480 000.00	R124 633.92	3
Payroll	SAGE (VIP)	06/01/2011	ANNUAL CONTRACT	N/A	Schedule of rates	R47214.70	4
Printing of statements	CAB	01/12/2016	30/11/2018	N/A	Rates per statement	R50 000.00	4
Fleet Management	Absa			N/A	Schedule of rates	R35 545.07+ M734252.20+ F1065934.07	3
Prepaid vending services	CONLOG	16/11/2016	Annual Contract	30/11/2018	Schedule of rates	R42 737.04	3
Debt Management Services	Zandile Debt Management	11/11/2016	11/11/2017	N/A	12% commission	R122 782.44	2

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Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
Banking Services	FNB	01/07/2017	30/06/2022	N/A	Schedule of rates	R69 459.76	3
General Valuation roll for 2017-2022	Manna Holding	18/08/2016	30/06/2022	N/A	R883,262.50	R-	4
AFS and Asset Register	Altimax	June 2015	Nov 2017	N/A		R2 549 737.44	3
Financial System and MSCOA	Munsoft		Annual Contract		Schedule of rates	R944 671.16	3
Meter Reading	Eukon engineering	01/07/2017	30/06/2019	N/A	R 360 522.72	R27 002.04	3
Vehicle tracker	Altech netstar					R52038.15	3
Insurance	Indwe					R745 483.68	3
Leaners License Software	Neo solutions (License Pro)	01 April 2017	30 March 2018	N/A	R200 000	R28397.50	4
Land Use Management Scheme(LUMS)	Matete & Associates Consultants	June 2017	April 2018	N/A	R672 600.00	R35 000.00	2
Review of the Spatial Development Framework of the Ephraim Mogale Local Municipality	Aurecon South Africa (Pty) Ltd	June 2017	March 2018	N/A	R657 082.94	R57 684.00	5
Supply, Installation and Maintenance of air conditioners	Manthabo2 air-conditioning	06/01/2015	29/12/2016	29/12/2017	Rates only: R68 382.00	R958 395.10	3
Telkom SA	Provision of Telephone System	14/04/2011	22/11/2016	N/A	Monthly cost: R78408.05	R470448.35	5
Telkom SA	VPN Lines Rental	19 September 2013	18 September 2018	N/A	Monthly cost: R29244.32	R145250.64	5

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Service /Project	Service Provider	Date appointed	End of the Contract	Revised completion date	Bid Amount	Expenditure	Performance Rating 1-5
Ironmountain (Pty) Ltd, formely (Docufile Pty Ltd)	Offsite Document Archiving	15/May 2014	Month to month	N/A	Monthly cost: R1048.80	R6292.80	5
Twain2	Maintenance of Council Chamber System	21 December 2015	31 December 2018	N/A	Repair cost: R3798.37	R3798.37	3
Sabinet Online	Provision of Electronic Documents	01 Jan 2017	31 December 2017	N/A	Annual subscription: R69443.37	R69443.37	5
Multi-Net Systems (Pty) Ltd	Maintenance of Fire Suppressors and Fingerprint Access Control (Records Office)	19 August 2014	18 August 2017	N/A	R522218.15 Plus 2 x Quarterly Maintenance @ R13300.38	R535518.53	5

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7. DESCRIPTION OF PERFORMANCE SCORING

Level	Terminology	Description
5	Outstanding performance	Performance far exceeds the standard expected
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job
3	Fully effective	Performance fully meets the standards expected in all areas of the job
2	Not fully effective	Performance is below the standard required for the job in key areas
1	Unacceptable performance	Performance does not meet the standard expected for the job

APPROVAL

M.M. MATHEBELA
MUNICIPAL MANAGER

Date: 24/01/18